BANSAL INSTITUTE OF ENGINEERING & TECHNOLOGY LUCKNOW

MINUTES OF "ACADEMIC मंथन -2022"

"ACADEMIC मंथन-2022"was held on 01ˢᵗ August, 2022 in the Conference

Room of the Institute. The Following members were present in the "ACADEMIC चिंतन -2022".

1. **Prof.(Dr.)S. K. Agrawal**
   Director
2. **Mr. R.P. Singh**
   DSW & Chief Proctor
3. **Dr. C.L.P. Gupta**
   Head, Deptt. Comp. Sc. & Engg.
4. **Mr. Abhishek Kumar Saxena**
   Head, Deptt. of Information Technology
5. **Dr. Anurag Dewedi**
   Head, Department of Electrical Engg.
6. **Dr. Anupam Singh**
   Head, Deptt. of Biotechnology
7. **Mr. Ankur Shukla**
   HOD(ECE)/COE
8. **Mr. Wasiq**
    Head, Deptt. of Civil Engg.
9. **Mr. Shiv Darshan Yadav**
    Head Mech. Engg.
10. **Mr. Shalabh Singh**
    Head, Deptt. Of Agriculture
11. **Mr. Puneet Tikka**
    Head, Deptt. of Management
12. **Prof. B.S. Yadav**
    Head, Applied Sciences
13. **Mr. Shanti Bhushan Singh**
    Sr. Warden (Boys Hostel)
14. **Ms. Mridula**
    Warden (Girls Hostel)
15. **Mr. Sachet Bansal**
    Administrative Officer
16. **Mr. S.K. Tripathi**
    Librarian
17. **Mr. D.K. Tripathi**
    Registrar
18. **Mr. Amit Kumar Pandey**
    Placement Officer

Details of the Decisions Taken

1. Outcomes of "Academic ⬚⬚⬚⬚ -2022"

Prof. (Dr.) S. K. Agrawal, Director of the Institute briefed the members about the Outcomes of "Academic ⬚⬚⬚⬚ -2021" and invited their suggestions. Following suggestions were received from the members:

a. Every department must have departmental academic calendar with various activities like seminar/ workshop/ lectures/ guest lecture etc marked in it.

b. Lab quiz to be organized at regular intervals through google link and routed through the main web site of the Institute.

c. All advertisements related to Institute must be displayed on main web site.

d. A special training of 2-3 days should be arranged for all faculty members before commencement of classes.

e. The rest points discussed in the Academic ⬚⬚⬚⬚-2021 were good and maybe continued in the forth coming Academic Session 2022-23.

2. Innovation in the Teaching - Learning Process.

It was decided that the following innovations can improve the existing Teaching Learning Process. Following suggestions were received from the members:

a. Use of Projector while teaching.

b. Project based teaching.

c. Peer to Peer Learning to be preferred

d. Conduct seminar, FDP, STC etc. in the departments

e. ICT based programs/ Webinars to be conducted

f. Feedback of faculty members should also be collected

g. Video Lectures to be arranged in class rooms.

h. Outcome based education.

i. Faculty must use upgraded technology.

j. Each project group of the students should at least publish one paper.

3. The terminology of Accreditations should be communicated properly to each and every stake holders of the Institute.

It was decided that terminology of Accreditations (NBA) must be explained and communicated properly to each and every stake holder of the Institute.

4. The faculty members should be updated on latest technology.

It was decided that training /workshop should be conducted for the faculty members of the Institute on the latest technology for their up-gradation and enhancement of knowledge.

5. Each and every faculty member should attend at least one FDP/Seminar/Workshop in each semester.

It was decided that each and every faculty member should attend at least one FDP/Seminar/Workshop in each semester. Each and every department must ensure to organize at least one FDP/Seminar/Workshop in each semester and faculty members of the Institute must be motivated to attend the same to fulfill the requirements.

6. The polices framed by the Institute time to time should be implemented at the department and well communicated to each and every faculty member of the Institute.

It was decided that policies framed by the Institute time to time should be implemented at the department and well communicated to each and every faculty member of the department and the minutes of the meeting should be submitted to the Director Office for record.

7. Student's paper presentation should be organized at the department level.

It was decided that paper presentation by the students should be organized at the departmental level. All students must be involved in the paper presentation. The preferred topics for paper presentation should be on latest technologies..

8. Students' involvement at the department level should be increased.

It was decided that students' involvement in academic/co-curricular activities should be enhanced at the departmental level. This will help the students in developing their overall personality.

9. Conduction of Motivational lectures should be increased at the department level.

It was decided that Motivational Lectures by Professionals should be conducted at the departmental level. At least one lecture should be conducted in each department every semester. Further, at least one lecture by renowned Professional should also be conducted at Institute level.

10. To maintain discipline in the campus the Code of Conduct should be well pasted and addressed for the students and the employee of the Institute.

It was decided that in order to maintain discipline in the campus, a Code ofConduct must be pasted and addressed to the students and the employees of the Institute. The following suggestions were given by the members:

    a. A workshop/meeting should be conducted regarding information of rules and regulations.

    b. Students should behave properly.

    c. Faculty Members should treat the students in the utmost matured manner.

    d. Banners, Posters should be placed at multiple places (at least one on each floor of each block) regarding Ragging Slogans.

    e. Security Guards should also be trained to take the precautionary measures for maintaining the discipline in the Institute.

    f. Proctorial Board should take care of discipline during lunch hours.

    g. Members of Proctorial Board must check I-Cards of the Students.

h. Timings of various activities such as College Timing, Lunch Timing, Library Timing must be notified for the information of the students.

i. Day scholars will be permitted in the premises after college timings only

j. after submitting the undertaking to the Dean Student Welfare.

k. Formal Dress Code should be followed by the Students.

l. Abusive Language should not be ignored. Students should be aware of not to use abusive language in the premises. It is a punishable act.

11. To improve the quality in the mess and canteen, regular meetings should be scheduled between hostel wardens with the higher authorities.

It was decided that to improve the quality in the hostel mess and canteen, regular meetings should be scheduled between hostel wardens and higher authorities, and review of Quality of food/drinking water should be monitored on regular basis.

12. Drinking Water facilities in the campus should be checked regularly.

It was decided that drinking water should be checked regularly forTDS level and purity. Following suggestions were given by the members:

a. Water purifier should be installed with water cooler.
b. The Separate water source should be made available for drinking/cleaning water.
c. Drinking water points must be sufficiently available.

13. More CCTV Cameras should be installed in the campus to cover the different activities.

It was decided that more CCTV cameras should be installed in the campus to cover the activities of different places including hostel common area and lift.

14. Campaign for not to use Drugs, Smoking and Alcohol in the Institute.

It was decided that a campaign for not to use Drugs, Smoking and Alcohol in the Institute is to be initiated. Following suggestions were given by the members:

a. The workshop/meetings should be conducted to spread awareness of the consequences of the use of Drugs, Smoking and Alcohol in the Institute.
b. All Faculty Members must be vigilant and instruct students to avoid Drugs, Smoking and Alcohol.
c. Regular Counseling is required for avoiding Drugs, Smoking and Alcohol if any student is found guilty.
d. Use of "Gutka" should be prohibited for Students/Faculty/Staff in the Institute premises.
e. Liasoning with the Police, if required

15. A policy regarding Mentor-Mentee programme should be framed.

It was decided that a proper guidelines should be made regarding the Mentor-Mentee programme for interaction with the students.

16. Research activities should be enhanced at the departmental level.

It was decided that each and every faculty member should publish at least one research paper in the SCI /Scopus/ Referred journals. Paid Journals should not be encouraged. Plagiarism should be avoided by the faculty members and the research papers should be checked by using Plagiarism Software.

17. Student's seminar should be organized at the department level.

It was decided that seminar should be organized for the students at the departmental level. All students must be involved in this presentation. The preferred topics for seminar should be on latest technologies.

18. PTM should be organized at the department level.

It was decided that Parent-Teacher meeting should be organized at departmental level once in a session. Maximum students must be involved in PTM.

19.   More MOU's should be signed with the Industries/institution so that the Industrial visits of the students can be organized

It was decided that more MOU's should be signed with the Industries/institution, so that the industrial visits for the students of the department should be arranged frequently. Faculty members must also visit industries along with the students for the exposure of industries. Expert Lectures of Industrialist should be organized by the departments to strengthen Industry Institute Interaction. Saturday must be utilized for Industrial visits. A team of faculty members must be constituted at departmental level to visit the industries for signing the MOU's. To explore the possibilities of signing more MOU's, contacts of Faculty Members and Students must also be utilized.

20. An International Conference should be organized annually.

It was decided that An International Conference should be organized annually, faculty members should be motivated for research publication.

The meeting ended with a vote of thanks to the Chair.

Prof. (Dr.) S. K. Agrawal
Director